

GREATER VICTORIA CHAMBER OF COMMERCE
Board Meeting
07:30 hours –December 7th, 2010

Attendance:

Rose Arsenault
Capt(N) Craig Baines
Bea Bate
Rob Bennett
Mike Black
Gerry Brimacombe
Mel Couvelier
Dan Dagg
John Espley (Meeting Chair)
George Fuller
Al Hasham

Darlene Hollstein
Kimberley Hughes
Janell Karst
Ray Kolla
Dave Marshall (Regrets)
Regan McGrath
Pauline Rafferty (Regrets)
John Wilson
Staff:
Bruce Carter
Shannon Renault (Regrets)

1. Motion to approve the meeting agenda

Moved by Rob Bennett
Seconded by Ray Kolla
Carried

2. Motion to approve minutes of November 23rd Board of Directors meeting.

Moved by Janell Karst
Seconded by Mike Black
Carried

3. Vice Chair's Remarks

- The Vice Chair commented on the board retreat that took place over the preceding weekend and encouraged committee chairs to complete the terms of reference for the respective committees.
- The CEO and finance committee have been asked to consider the implications of strategies on 2011 budget. This work may lead to budget amendments early in 2011.

4. Committee Terms of Reference

5. Motion to Approve the terms of reference of the Branding Task force

Moved by Dan Dagg
Seconded by Gerry Brimacombe
Carried

6. Motion to Approve the terms of reference of the 150th Anniversary Committee

Moved by Rose Arsenault
Seconded by Kimberley Hughes

Amendment: To change the committee membership to include up to three members at large

Moved by Rob Bennett
Seconded by Ray Kolla
Carried

7. Economic Development terms of reference

The Economic Development Committee terms of reference have been drafted by staff but not yet reviewed by the GVDA board. It was determined these should be reviewed at the January board meeting.

Action: GVDA to resubmit terms of reference for January approval

8. Motion to Approve the terms of reference of the Policy and Public Affairs Committee

Moved by Mel Couvelier

Seconded by Ray Kolla

Carried

9. Motion to Approve the terms of reference of the Prodigy Group

Moved by Janell Karst

Seconded by Gerry Brimacombe

Carried

10. Motion to Approve the terms of reference of the Membership Committee

Moved by Rob Bennett

Seconded by Ray Kolla

Carried

11. Motion to Approve the terms of reference of the Finance and Audit Committee

Moved by Ray Kolla

Seconded by Rose Arsenault

Carried

12. Motion to Approve the terms of reference of the Governance Committee

Moved by Gerry Brimacombe

Seconded by Mike Black

Carried

13. Committee Membership.

It was noted that the terms of reference for the committees were inconsistent with some committees listing the members by name and other only listing positions on the committee. It was the consensus of the board that the terms of reference would list only the committee positions. Communications documents will list the positions and include an additional heading of current members and list the committee members.

Action: Staff to create and maintain a list of committee members

14. Strategic Plan

The strategic plan was reviewed and it was agreed the goals remain valid. The Public Safety Goal needed better definition and this task was referred to the Policy and Public Affairs Committee. The Economic Development Goals were going to be reviewed by GVDA and staff would work to include them in the Strategic Plan once the review is complete. The goal of considering an entry rate for emerging professionals was referred to the Membership Committee for their consideration. The heavy load of work in the coming year and the lack of detailed financial data was noted. Groups were encouraged to make specific budget requests as soon as practicable.

Action: Staff were tasked to draft a Strategic Plan for Board consideration in January.

15. Minimum Wage

Motion: The Chamber having considered the member survey is in favour of increasing the minimum wage. The Chamber further recognizes the concern of industries where gratuities or tips form a significant portion of the compensation and will work towards mitigating the effects in those industries.

Moved by Kimberley Hughes

Seconded by Rob Bennett

Carried

- It was noted that the training wage continues to have value in some industry sectors

Motion to Adjourn by Rose Arsenault

Next Meeting January 25th 2011 at 7:30 AM at the Chamber office.

Secretary

Vice Chair

Date