



GREATER VICTORIA  
CHAMBER OF COMMERCE

## Board Meeting Minutes

Tuesday Oct 29, 2016

Chamber offices | 7:30 – 9 am

Attending: Al Hasham, Dan Dagg, Frank Bourree, Gary Kinar, Troy MacDonald, Kathy Khouri, Shaun Cerisano, Carmen Charette, Patricia Jelinski, Gary Kinar, Natasha Reger, Mark Smith, Kris Wirk, Sang-Kiet Ly, Troy MacDonald, Mark Mawhinney, Natasha Reger, John Wilson, Captain (Navy) Steve Waddell. Catherine Holt, Cheryl Wirch-Ryckman, Peggy Kulmala

Regrets: Lise Gyorkos

1. Approval of amended Oct agenda  
**Motion to approve Oct agenda**  
**Moved by Mark Smith**  
**Seconded by Carmen Charette**  
**Carried**
2. Approval of Sept minutes  
**Motion to approve minutes**  
**Moved by Gary Kinar**  
**Seconded by Mark Smith**  
**Carried**
3. Approval of Sept Financials  
**Motion to approve financials**  
**Moved by Patricia Jelinski**  
**Seconded by Gary Kinar**  
**Carried**

Update for 3rd quarter, net results are positive. Currently on track for minor loss by year-end.

4. Approval of Budget  
**Motion to approve Budget 2017**  
**Moved by Frank Bourree**  
**Seconded by Kris Wirk**  
**Carried**
5. Chair's Remarks
  - Connie Fair was well attended event.
  - Chair and CEO toured Ralmax Properties, want to be more engaged with The Chamber.
  - Chair and CEO attended Wellness Conference. Great event. 500 attendees.
  - Prodigy Mingle at Yuk Yuks went well.

- Chamber Small Business events and seminars were well attended, many sold out – members attended a lot of events, and made good connections. Marketplace Mixer was part of the week – well done, great venue.
- Chair and CEO presented to Selected Standing Committee on Finance and Government Services on advocacy priorities.
- Chair and CEO attended President’s Ball at Union Club, 120 people. Good connections
- Monthly meeting with City and stakeholders, 2<sup>nd</sup> meeting. Very collaborative approach. Movement to collaborate on messaging, to sing from the same song sheet. Focus on workforce housing, Belleville, sewage and transportation. Great initiative – replacing the one-on-one monthly meetings. Although opportunities to meet one-on-one is still on the table, this format provides a broader overview of that is happening within the city.
- The proposed board appointments process is intended to ensure a transparent and structured process for committee chairs and Executive. Chair of Nomination Committee encourages solicitations as per proposed outline and as based on skills matrix. Deadline is October 31. The Nominating Committee will present proposed appointments for the coming year at the November Board meeting, and the appointments are to be approved at the same. Committee Chairs will flesh out their committee as necessary, subject to Board approval.

**Motion to confirm 2017 nomination committee**

**Moved by Mark Mawhinney**

**Seconded by Mark Smith**

**Carried**

- Chamber integration – Chamber provided Esquimalt Board a revised final offer that provides Esquimalt Board with two positions. Ongoing would be the Base Commander with the 2<sup>nd</sup> appointment in place until 2018, subject to election thereafter. Esquimalt Chamber Board are consulting with their members and will provide a formal response following Nov 10 vote.

**6. CEO**

Board Planning Session timelines will include a short board meeting over dinner to address essential issues, including approval of nominations and quick update on business plan to set stage for the next day. Board members will receive survey reviewing both 2016 and issues/priorities for 2017. Responses by Oct 31.

**Motion to adjourn**

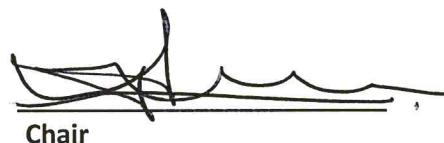
**Moved by Sang-Kiet Ly**

**Seconded by Carmen Charette**

**Carried**

**7. NEXT MEETING: Nov 17 at 7:00 pm.**

  
Secretary

  
Chair

Nov 17, 2016  
Date