

Present: Al Hasham (Vice Chair), Jared Webb, Nigel Brown, Mark Smith, John Wilson, Capt. (N) Steve Waddell, Sang-Kiet Ly, Dee Govang, Kathleen Burton, Gary Kinar, Troy MacDonald, Patricia Jelinski, Kathy Khouri, Bruce Carter (CEO), Janet Crocker (Staff)

Regrets: Frank Bourree, Dan Dagg, Mark Mawhinney, Tom Roemer, Natasha Reger

1) Motion to approve January agenda.

Moved by: Kathleen Burton

Seconded by: Gary Kinar

Carried

2) Motion to approve October minutes for the 2014 and 2015 board.

Moved by: Gary Kinar

Seconded by: Patricia Jelinski

Carried

3) Motion to approve November board minutes.

Moved by: Dee Govang

Seconded by: Gary Kinar

Carried

4) Motion to accept year-end financial statements.

Preliminary pre-audit figures indicate a surplus with net income of over \$60,000. Income portfolio at \$851,000. Grant Thornton conducting audit in early February.

Moved by: Kathleen Burton

Seconded by: John Wilson

Carried

5) Motion to appoint Kathy Khouri (Prodigy Vice Chair) to the board.

Moved by: Mark Smith

Seconded by: Dee Govang

Carried

6) Motion to approve the Strategic Plan.

Moved by: Mark Smith

Seconded by: Nigel Brown

Carried

7) Policy

a. Motion to approve Priority Areas.

Moved by: Nigel Brown

Seconded by: Kathleen Burton

Carried

b. Motion to approve Municipal Utilities (2015) policy

Moved by: Kathleen Burton

Seconded by: Jared Webb

Carried

c. Motion to retire Supporting Accountability and Transparency for Local Government (2012) policy

Moved by: Dee Govang

Seconded by: Patricia Jelinski

Carried

d. Regional Chamber and Brand

Challenges with Chamber Brand. Staff to review options.

Motion: Direct staff to research board of trade act and history of The Chamber.

Moved by: Nigel Brown

Seconded by: Mark Smith

Carried

8) Terms of Reference Amalgamation Committee

Composition section: delete "and maximum"

Motion to approve Terms of Reference as amended.

Moved by: Nigel Brown

Seconded by: Mark Smith

Carried

9) Committee Membership Approval

Motion to approve committee membership.

Moved by: Nigel Brown

Seconded by: Patricia Jelinski

Carried

10) Peer Advisory Groups – update

Peer groups are intended for members to work with peers in professional development/leadership. Potential funding may be available.

11) Board confidentiality

Board, committee members, volunteers have a duty to keep confidentiality for information learned directly or indirectly while conducting business for the chamber. No information to third parties unless in the public domain and authorized by the board. Volunteers will be asked to sign confidentiality agreement. Governance committee to review confidentiality agreement.

12) Chair's Remarks

Update on events and partnerships including joint function with Tourism Victoria, BC Ferries CEO Mike Corrigan event and Chemistry Consulting Economic Breakfast partnered with GVDA.

13) CEO remarks

a. Food Fest

Will be held in early June, details and sponsorship being finalized.

b. Sales Plan

We have a revitalized sales team and have now assigned sponsorships to sales. The sales team is now qualifying leads. The Chamber is working on increasing media appearances and has seen good sales so far in January.

c. Economic Development

Working toward a succession plan for board chair.

d. Business Awards

Working towards having a minimum of three in each category.

e. Meeting with CRD Chair Nils Jensen February 17th at the Executive Committee meeting. Board and Policy and Government Affairs committee have been invited.

Motion to Adjourn

Moved by: Gary Kinar

Seconded by: Kathleen Burton

Carried

NEXT MEETING: Tuesday February 24, 2015

Secretary

Chair

Date