

Present: Frank Bourree (Chair), Al Hasham, Kathleen Burton, Darlene Hollstein, Ryan Burles, Rose Arsenault, Mark Smith, Nigel Brown, Richard Van Leeuwen, Dee Govang, Mark Mawhinney, John Wilson, Jared Webb, Dan Dagg, Tom Roemer, Bruce Carter (CEO), Janet Crocker (Staff)

Regrets: Natasha Reger, Capt. (N) Steve Waddell, Sang-Kiet Ly, Gary Kinar

1) Motion to approve September agenda.

Moved by: Rose Arsenault
Seconded by: Dan Dagg
Carried

2) Motion to approve August board minutes.

Moved by: Al Hasham
Seconded by: Kathleen Burton
Carried

3) Motion to approve August financial statements.

Overall operating doing well. Economic Development needs to spend allocation over three-year period.

Moved by: Dee Govang
Seconded by: Tom Roemer
Carried

4) Chair's Remarks

- a. Update on Municipal Election
Our Vibrant Community campaign successful in encouraging people to run for office. The Chamber remains A-political and has achieved its objectives.
- b. Board Elections – update
Board election results will be available on October 8th. Potential appointment needed to fill skills gap.
- c. Royal BC Museum Meeting (firming up Presentation in January)
January board meeting will be held at Royal BC museum. Staff to coordinate.
- d. VIEA
Vancouver Island Economic Alliance Conference October 29-30. Chamber Chair is representative on board and will attend conference.

5) Governance

- a. Bylaw Changes
Intent of bylaw changes include provisions for board members who run for political office, chair position will be a two-year term, and remove chair/vice chair 8-year limit.
Electronic vote by board to approve.

6) Policy

- a. Municipal Priorities (Attached)
Will be announced at the October Chair's Breakfast. Focus will be on getting out the vote.

Motion to approve Municipal Priorities.

Moved by: Dee Govang

Seconded by: Kathleen Burton

Carried

- b. Non – Partisan Policy – Update (Attached)
Deferred to next meeting.
- c. Amalgamation
Chamber to work on strategies and amalgamation continues to be an issue of concern.
- d. Storm-water utility
To be updated by staff. Concerns over shifting the tax burden with majority of properties seeing an increase.
- e. Briefing note—Waste-flow control (Attached)

Motion: approve recommendation and direct policy committee to develop a policy.

Moved by: Dee Govang

Seconded by: Kathleen Burton

Carried

7) Chamber Premises

- a. Created TF to set criteria, consider purchase.
Chamber lease expires January 31, 2016. Taskforce was formed to look at options.
- b. Report not later than November
Taskforce to report to board no later than November.
- c. Film Commission advised

8) Membership 90 Day Strategy (Attached)

- a. 90-day list of members still owing
Circulated to board.

9) CEO remarks

- a. Ball
Tentatively scheduled for February 21st. BBQ being scheduled.
- b. Sales Strategy
The Chamber will be adding a new member to the sales team as well as conducting a review of member engagement.

c. Development Policy (Support Letter)

The Chamber wrote a letter of support for Bosa on mixed use property and was within both OCP and zoning. Policy required on providing letters. Policy committee to consider criteria.

d. Annual Dinner auction- we are looking for unique experiential items.

10) NEW BUSINESS

Motion to go in camera.

Moved by: Al Hasham

Seconded by: Mark Smith

Carried

NEXT MEETING: Tuesday October 28, 2014

Secretary

Chair

Date