

Present: Frank Bourree (Chair), Al Hasham, John Wilson, Rose Arsenault, Kathleen Burton, Natasha Reger, Capt. (N) Luc Cassivi, Darlene Hollstein, Richard Van Leeuwen, Sang-Kiet Ly, Ryan Burles, Mark Smith, Nigel Brown, Gary Kinar, Tom Roemer, Dee Govang, Bruce Carter (CEO), Chery Wirch-Ryckman (Staff), Janet Crocker (Staff)

Regrets: Dan Dagg, Mark Mawhinney, Jared Webb

1) Additions to agenda

- a. Prodigy Group
- b. Governance – request for volunteer CRD committee member

Motion to approve the meeting agenda.

Moved by Luc Cassivi
Seconded by Mark Smith
Carried

2) Motion to approve March board minutes.

Moved by Kathleen Burton
Seconded by Darlene Hollstein
Carried

3) Motion to approve March Financial Statements

The Chamber will need to use a line of credit due to lag in WD funding. WD funding is issued quarterly. Funds also needed for office furniture, new staffing requires new configuration.

Moved by Sang Ly
Seconded by Dee Govang
Carried

4) Chair's Remarks

- a. **Thank you to Luc**
Thank you to Luc and CFB Esquimalt for hosting our board meeting and harbour tour.
- b. **Sewage Treatment update**
Esquimalt council decision to deny rezoning occurred after letter was sent. Sewage treatment file on hold pending request to province.

c. Amalgamation Survey

The Chamber is a joint partner with Real Estate Board and Construction Association to conduct an amalgamation survey. Survey to be conducted by Angus Reid. Chamber portion \$2500.

5) Finance and Audit Committee

- a. Cash Management Update

6) AGM

The Chamber AGM on May13th, Mayoral address.

7) Municipal Candidate Training

Our Vibrant Community committee to provide candidate/campaign team training through the Manning Centre.

Motion: To direct staff to arrange Manning Centre Training within next few months.

Moved by John Wilson
Seconded by Rose Arseneault
Carried (Tom Roemer abstained)

8) GVDA Launch

Honourable Michelle Rempel was here to announce the WD funding for Greater Victoria Development Agency. The event received good media coverage.

9) Murray Rankin event May 26

The federal critic for small business will be in Victoria. We are hosting lunch at The Chamber offices.

10) Policies to be approved

- a. National Airports Policy
Motion to approve policy.

Moved by Luc Cassivi
Seconded by Kathleen Burton
Carried

- b. Creating Equity in the Property Tax System in BC
Motion to approve policy.

Moved by Gary Kinar
Seconded by John Wilson
Carried

11) Policy to be retired

- a. Extension to Victoria International Airport Runway (attached)
Motion to retire policy.

Moved by Kathleen Burton

Seconded by Darlene Hollstein
Carried

12) Prodigy Group

Issues with Prodigy Group board members when business does not renew chamber membership, currently the board member would have to pay for their own membership or resign from board.

Motion: To implement no charge to Prodigy Group committee members to retain membership when business does not renew in order to fulfill their board commitment for the remainder of the year.

Amendments: to include all committees, and bring to executive for approval.

Moved by Darlene Hollstein
Seconded by Nigel Brown
Carried

Motion as amended.
Carried

13) Governance – request for volunteer CRD committee member

Volunteer position available on CRD committee, Local Government Emergency Preparedness Advisory Committee (LG EPAC).

Motion: To appoint Dee Govang to represent the Chamber on the committee.

Moved by Darlene Hollstein
Seconded by Gary Kinar
Carried

14) CEO Report

a. Staffing

GVDA program coordinator and Operations Manager positions have been filled.

b. Homelessness Support Letters

Better coordination for homelessness support. Approval by the Coalition to End Homelessness before Chamber support in order to insure no redundancies in service as well as preventing endorsement of competing projects.

c. Temporary Foreign Worker Program

Continue to monitor this file. Concerns over youth unemployment rate, refer to Policy and Government Affairs committee.

15) In Camera Session

16) NEW BUSINESS

Information Items

17) Committee Reports

- a. Executive Committee
- b. GVDA

- c. Policy
- d. Prodigy
- e. Finance and Audit
- f. Governance
 - i. Skills Matrix
- g. Our Vibrant Community
- h. Community Involvement (in abeyance)

18) Standing Reports

- a. Events Registration
- b. Executive Dashboard
- c. Membership Report
- d. Board Attendance Report
- e. Business Plan Tracking Sheet

19) Additional information items

Motion to Adjourn

Moved by Sang Ly
Seconded by Mark Smith

Next Meeting: Tuesday May 27th Chamber offices

Secretary

Chair

Date