

**Present:** Darlene Hollstein (Chair), Frank Bourrée (Vice Chair), Kathleen Burton, Al Hasham, Dan Dagg, Lori Muñoz, David Rand, Sang Ly, John Espley, Ryan Burles, Mark Smith, Richard Van Leeuwen, Bruce Carter (CEO), Oriane Fort (staff)

**Regrets:** John Wilson, Rose Arsenault, Tom Roemer, Capt (N) Bob Auchterlonie, Stephanie Solyon

- 1) Motion to approve the meeting agenda including the addition of:  
Appointments to Governance Committee under 11) New Business  
Add “Amalgamation Yes” to CEO report, move business plan tracking to CEO Report

**Moved by** David Rand  
**Seconded by** Frank Bourrée  
**Carried**

- 2) Motion to approve minutes of March, 2013 Board of Directors.

**Moved by** David Rand  
**Seconded by** Al Hasham  
**Carried**

- 3) Approval of the March Financial Statements

**Moved by** Frank Bourée  
**Seconded by** John Espley  
**Carried**

#### 4) Chair’s Remarks

The Chair received an update from the Mayor of Victoria regarding the Victoria Convention Centre; a proposal for a third party optimization review on usage and economic impact will be presented to council May 16<sup>th</sup>.

#### 5) Business arising from last meeting

- a) Harbour Authority Special General Meeting

The GVHA has tabled the motion to rescind its governance model for nine months pending the results of an existing political third party conflict of interest court case. The Executive committee had discussed the issue with the GVHA Board appointee, and voted for the Vice Chair to represent the Chamber at the Special General Meeting.

- b) External Appointments

The new term for the Victoria – Esquimalt Harbour Society Board appointment is upcoming; otherwise all other appointments are in good standing. The governance committee will work with the executive committee to put names forward for the appointment.

## 6) 2012 Auditors report

The Treasurer highlighted categorical and descriptive changes when compared with earlier reports.

Motion to approve the 2012 Auditors report.

**Moved by** Sang Ly  
**Seconded by** Dan Dagg  
**Carried**

## 7) Policies for approval

a) Motion to approve the BC Ferries policy.

**Moved by** Dan Dagg  
**Seconded by** Mark Smith  
**Carried**

Sang Ly abstained.

b) Motion to approve Common Natural Gas Rates policy, as amended to include “Island” in background.

**Moved by** Frank Bourée  
**Seconded by** Dan Dagg  
**Carried**

c) Motion to approve Infrastructure Management policy, as amended to include “or similar program” in third recommendation.

**Moved by** Frank Bourée  
**Seconded by** Kathleen Burton  
**Carried**

d) Motion to approve Regional Transportation Authorities policy.

**Moved by** Al Hasham  
**Seconded by** John Espley  
**Carried**

e) Motion to approve NMCA policy.

**Moved by** Dan Dagg  
**Seconded by** Mark Smith  
**Carried**

## 8) Board Members

- a) The Chair discussed Tom Roemer's letter to the Chamber informing the Board that he is unable to control his travel schedule. Camosun College is committed to supporting his role to enable him to attend meetings on a more regular basis.
- b) Stephanie Solyon has officially resigned from the Board. A call for names will be emailed to the Board so that a vote can occur prior to the AGM.

## 9) Food Challenge

The Community Involvement Task Force intends to partner with the Mustard Seed to help support the Great Canadian Food Fight. The task force will create a plan for Board approval at the June or July meeting.

## 10) CEO Report

- a) **Island Chamber Meeting** - The Island Chambers are hosting an Island-wide mixer in Nanaimo. The Victoria Chamber will publicize the event to its members. The BC Ferries policy was brought forward to the Island chambers in an effort to engage and include everyone though not all other Island chambers are in support.
- b) **Prosperity Agenda** – The CEO missed the BC Chamber Prosperity Agenda meeting due to poor weather and a productivity agenda is now being considered. “Productivity” is hard to define.
- c) **National HR Committee** – The CEO is part of the committee which focuses on skills development and immigration.
- d) **Membership Promotion** – The Chamber launched the **Boost Your Business** promotion; a contest for a basket worth \$15,000 in professional services. The contest is open to non-members, and the goal is to acquire new membership leads.
- e) **Provincial Election** – It is difficult to keep track of the numerous election promises; the Chamber is publishing the Liberal and NDP differences online without comment.
- f) **Amalgamation Yes** – The CEO met with the Amalgamation Yes Chair to discuss joint support for amalgamation; both groups would have to approve the same amalgamation policy in order to stand together.
- g) **Business Plan Tracking update** – The most pertinent goals are to break even for the year and to increase membership.  
Municipal amalgamation: in progress  
Auditor General for Local Government: the CEO will write a letter to the AGLG.

## 11) New Business

**Motion to appoint Dan Dagg and Al Hasham to the Governance committee.**

**Moved by** David Rand  
**Seconded by** Frank Bourrée  
**Carried**

## 12) Committee Reports – no discussion

- a) **Executive**
- b) **GVDA**
- c) **Policy**
- d) **Prodigy**

- e) Finance and Audit
- f) Governance
- g) Manufacturing
- h) CI Task Force

**13) Standing Reports – no discussion**

- a) Events Registration
- b) Executive Dashboard
- c) Membership Report
- d) Board Attendance Report

**14) In Camera Session**

Support staff departed for in camera session

**Motion to Adjourn by Dan Dagg**

**Next Meeting: May 28, 2013 at the Chamber offices**

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**Secretary**

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**Chair**

\_\_\_\_\_  
**Date**