

GREATER VICTORIA CHAMBER OF COMMERCE
Board Meeting
07:30 hours – 28 August 2012

Present: John Espley (Chair), Darlene Hollstein, Rose Arsenault, Kathleen Burton, Kimberley Hughes, David Marshall, Frank Bourree, Al Hasham, Dan Dagg, Lori Munoz, Richard Van Leeuwen, Mike Black, John Wilson, Sang Ly, Bruce Carter (CEO), Sasha Angus (staff), Oriane Fort (staff), Ellen Henry (staff)

Regrets: Tom Roemer, Capt(N) Bob Auchterlonie, David Rand

1) Motion to approve the meeting agenda

Moved by Mike Black
Seconded by Dan Dagg
Carried

2) Motion to approve consent agenda, including minutes of July 24, 2012 Board of Directors meeting.

Moved by Frank Bourree
Seconded by Rose Arsenault
Carried

3) Committee Reports

a) GVDA

Discussion centered on the foreign direct investment proposal that is being submitted to Western Diversification Canada; a funding request of approximately \$900,000 over three years is being made to Western Diversification Canada. Staff outlined the various components of the proposal and their benefit to the region. A decision from the federal government is expected in the fall of 2012.

b) Policy

Staff reported on FortisBC's Common Rate Proposal, which could affect rates by 30% - 40% positively (if implemented) or negatively (if not). The Chamber has already collected 125 letters in support.

Motion to approve Common Rate Policy statement

Moved by David Marshall
Seconded by Mike Black

c) Prodigy

The Prodigy Committee Chair highlighted Rich Van Leeuwen as the only applicant for Vice Chair, plans for a new lunch and learn event, the PG Day of Caring on December 6th, and ongoing committee recruitment efforts.

d) Finance and Audit

The treasurer presented the most recent financial reports to the Chamber. The forecast for the end of the year will be more positive than budgeted. The importance of balancing the budget in 2013 was also discussed.

e) Governance

The board discussed the process for Greater Victoria Harbour Authority Chamber appointments to the external board; a letter from the Greater Victoria Harbour Authority is expected in December.

Motion to appoint Kathleen Burton as Diamond Jubilee nominating representative for Victoria Beacon Hill

Moved by Rose Arsenault
Seconded by Frank Bourree
Carried

f) Executive Committee

The Chair highlighted budget, policy, and process discussions from the recent executive committee meeting.

4) Election Update

The CEO reported that election notice has already gone out. The board orientation dinner will be November 7th and the Board Planning session will be November 20th.

5) CEO Report

a) Staffing

Sasha Angus was warmly wished farewell as he is leaving the Chamber, his replacement will not be hired until the budget is complete for 2013. The CEO and the new communications coordinator, Oriane Fort, will be working together to fulfill Sasha's duties in the meantime.

b) Heritage Fund Application

A funding request will be submitted for the 150th celebration; funds will enable celebratory events such as a block party, a tree planting, etc.

6) New Business

There was a discussion regarding strategic partnerships and the criteria for forming them. The CEO was asked to provide a briefing note for the next board meeting on strategic partnerships.

Motion to Adjourn by Mike Black

Next Meeting: September 26th at 7:30 AM at the Chamber offices. It was agreed the next board meeting would be moved to Wednesday September 26th so that the CEO can attend.

Secretary

Chair

Date