

Date: \_\_\_\_\_

## General Company Information

Check to Exclude from Online Directory Listing

Company name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal code: \_\_\_\_\_ Business Launched: \_\_\_\_\_  
Month / Year

Phone: (\_\_\_\_) \_\_\_\_\_ General Company Email: \_\_\_\_\_  
(e.g., info@company.com)

Fax: (\_\_\_\_) \_\_\_\_\_ Website: \_\_\_\_\_

Number of Full-time employees (including owner): \_\_\_\_\_ Part-time employees: \_\_\_\_\_

## Primary Business Contact Information

Name: \_\_\_\_\_  Mr.  Mrs.  Ms.  Dr. Title: \_\_\_\_\_

Direct phone: \_\_\_\_\_ Email: \_\_\_\_\_ Preferred correspondence  
(e.g., jsmith@company.com **This will not be published or otherwise shared.**)  Email  Phone

Name: \_\_\_\_\_ Title: \_\_\_\_\_ Email: \_\_\_\_\_

The above will receive Chamber emails and news. Challenges may occur with role-based emails, such as info@abc.com or sales@abc.com. Additional emails can be added.

## Benefits of Membership - see details at [victoriachamber.ca/vaule](http://victoriachamber.ca/vaule)

### Online Directory and Business Matters Business Promotion.

Please email the following to [membership@victoriachamber.ca](mailto:membership@victoriachamber.ca).

- Logo  Photo  25 words Elevator Pitch on your business  100 words promoting what your business does  
(jpg, gif or png files) (promoted in print & online) (online directory along with logo, photo and video if available)

**Additional Online Directory Features:**  Video  Special Offer  Online Calendar for Member Events  Social Media

### Why are you joining the Chamber?

Other: \_\_\_\_\_

- Building Connections  Credit card processing discounts  Gasoline discounts  Increase business profile / exposure
- Advocacy  Advertising/Sponsorship  Office supply discounts  Education / Professional Development
- Insurance plan (health or home)  Payworks online payroll services  Chamber Job Board  Please assign me an Ambassador

## Office Use Only

Source: \_\_\_\_\_ Sales rep: \_\_\_\_\_ CEO signature: \_\_\_\_\_

Transactions/Billing  Voting & Affiliations  Online Listing/Online access  Invoice/Receipt

## Investment in Membership

Base rate: \$ \_\_\_\_\_

First year administrative fee: \$ 65.00

Subtotal: \$ \_\_\_\_\_

Tax: \$ \_\_\_\_\_

Total investment: \$ \_\_\_\_\_

Authorized by: \_\_\_\_\_

Signature: \_\_\_\_\_

## Payment Plan & Type

One payment **OR**  3 consecutive monthly payments  
of \$ \_\_\_\_\_ on the \_\_\_\_\_  
of the month

Cheque  VISA  M/C  EFT/E-Transfer

Card #: \_\_\_\_\_

Expiry date: \_\_\_\_\_ 3-digit code: \_\_\_\_\_

Name on card: \_\_\_\_\_

# Membership Information

## Membership Fees – current fees listed at [www.victoriachamber.ca](http://www.victoriachamber.ca)

- Membership fees for the Greater Victoria Chamber of Commerce are payable in advance, are non-refundable for twelve consecutive months from the date of acceptance and will remain in force until revoked in writing.
- Membership Renewal invoice will be sent to you prior to your anniversary date.
- All members are fully responsible and accountable for all actions of, and all charges incurred by, their designated primary representative(s).
- Membership fees are based on the number of employees in your company, including owners, managers and full-time staff (two part-time equal one full-time employee for rating purposes).
  1. *Educational Institutions* - Membership benefits apply to faculty, staff and board members of educational institutions. Membership privileges are not extended to students.
  2. *Subsidiaries & Companies owned by the same owner, different company names & addresses* - A business that has multiple branches with common ownership and operating under the same name or different names, can have their branches join as a subsidiary/common owner for 50% of the base membership rate. No voting rights are provided to the management of these branches. The other branch or business receives a listing in The Chamber's online directory and referrals.
  3. *Students & Senior Members* - Students attending university or college on a full-time basis must provide a copy of their current student card. Seniors will need to provide proof of being over 60 years of age. This membership does not include a Chamber Directory Listing, nor is the member entitled to vote or to receive Member Benefits.
  4. *Not for Profit / Charitable Organizations / Associations* - Organizations in this classification join The Chamber based on the number of employees in their organization. The membership privileges apply to the board and paid staff of the organization, but do not apply to the members of the organization.
- Please note that there is no limit to the number of employees who may receive *BizNews & Chamber Events*, our weekly electronic newsletters. Sign up online at [victoriachamber.ca/biznews](http://victoriachamber.ca/biznews).

## Promotion

- Your membership will be promoted through a listing in the next available edition of Business Matters, BizNews and a complimentary Online Directory Listing on the Chamber website.
- Companies with over 50 employees will receive an additional online category.
- Companies with over 150 employees will enjoy four unique category listings for their business.
- Additional online categories can be purchased for \$75 annually.

## Voting Information

Primary Representative receives voting information for electing The Chamber board of directors. and approving items at the Annual General Meeting Votes each member receives are based on the number of employees the member employs and weighted as follows:

1-10 Employees	1	101-149 Employees	5	351-450 Employees	12
11-49 Employees	2	150-199 Employees	6	451-600 Employees	14
50-75 Employees	3	200-275 Employees	8	600+ Employees	16
76-100 Employees	4	276-350 Employees	10		

## Events

Registration and payment processing is available online at [www.victoriachamber.ca](http://www.victoriachamber.ca). Payment is required at time of registration by credit card. The Chamber's cancellation policy for all events is five business days, unless otherwise specified. All employees can register for Chamber events at member pricing.

## Advertising Opportunities

- advertising in our BizNews and Chamber Events electronic newsletters, emailed every week to over 4,000 business representatives;
- print advertising in our bi-annual Business Matters magazine, mailed to over 1,800 members;
- online box ads on [www.victoriachamber.ca](http://www.victoriachamber.ca);
- sponsorship of events;
- other opportunities as they arise and are promoted in BizNews.

Check out our website at [www.victoriachamber.ca](http://www.victoriachamber.ca) for all our advertising rates.