

**Present:** Al Hasham (Acting Chair), Nigel Brown, Kathleen Burton, Dan Dagg, Dee Govang, Sang-Kiet Ly, Mark Mawhinney, Natasha Reger, Tom Roemer, Mark Smith, John Wilson, Capt(N) Steve Waddell, Jared Webb, Bruce Carter (CEO), Peggy Kulmala (Staff) and Cheryl Wirch-Ryckman (Staff)

**Regrets:** Frank Bourree (Chair), Patricia Jelinski, Kathy Khouri, Gary Kinar and Troy MacDonald

1) June board minutes.

June minutes approved.

**Moved by:** Dan Dagg

**Seconded by:** Tom Roemer

**Carried**

2) June financial statements.

Questions around table about dragging revenue. CEO reports that trend line starting to move in right direction.

**Moved by:** Dee Govang

**Seconded by:** Kathleen Burton

**Carried**

3) Finance Items

**Insurance Review**

Renewal Jan 2016. Finance Committee satisfied coverage is sufficient. Seek quote at renewal to ensure optimum coverage. No motion

**Office Renovations**

As per board agenda package, capital expenditure required for office reno and server replacement. Finance Committee met to discuss. Sang-Kiet reported that investment portfolio is there to support such expenditures.

**Moved by:** Sang-Kiet Ly

**Seconded by:** Kathleen Burton

**Carried**

4) Chamber Advisory Program

As per board agenda package, Chamber staff to issue RFP. Discussion around table, program will help Chamber's bottom line, directors supportive of new and different initiatives.

**Moved by:** Dan Dagg

**Seconded by:** Sang-Kiet Ly

**Carried**

5) Governance Committee

**By-law changes**

2016-2017 Governance Committee to review, staff to support. No motion.

**Coalition to End Homelessness Board**

As per board agenda package, Chamber seeks rep to Coalition's board. Ian Batey only one interested thus far. Staff to send solicitation to all committees. No motion.

6) Board Election Update

As per board agenda package, five nominations received thus far. No motion.

7) Business Plan

As per board agenda package, Board to approve The Chamber's Business Plan.

**Moved by:** Dan Dagg

**Seconded by:** Mark Smith

**Carried**

8) Capital Region Governance Review Committee

Committee Chair, Mark, updated Board on lack of progress, expressing his concern we will not get where we need to be by 2018 municipal election. Bruce updated Board on work of staff, corresponding with Ministry, etc. No motion.

9) New Business

**Next Meeting**

August meeting cancelled

**Moved by:** Kathleen Burton

**Seconded by:** Nigel Brown

**Carried**

**TP the Town Victoria**

Prodigy Chair, Jared, briefed Board on TP the Town campaign for Oct 17. Request Board volunteers. No motion.

10) Adjournment

**Moved by:** Dan Dagg

**Seconded by:** Sang-Kiet-Ly

**Carried**

**NEXT MEETING:** Tuesday Sept 22, 2015

  
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Secretary

  
\_\_\_\_\_  
Chair

  
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Date