

**Present:** Frank Bourrée (Chair), Al Hasham, John Wilson Rose Arsenault, Dan Dagg, Nigel Brown, Gary Kinar, Mark Mawhinney, Kathleen Burton, Natasha Reger, Capt. (N) Luc Cassivi, Tom Roemer, Dee Govang, Mark Smith, Jared Webb, Bruce Carter (CEO), Janet Crocker (Staff)

**Regrets:** Darlene Hollstein, Richard Van Leeuwen, Sang-Kiet Ly, Ryan Burles

**Call to order:** 7:32am Frank Bourree

**1) Motion to approve the meeting agenda**

**Moved by** Capt. (N) Luc Cassivi  
**Seconded by** Dan Dagg  
**Carried**

**2) Motion to approve November board minutes.**

**Moved by** Rose Arsenault  
**Seconded by** Kathleen Burton  
**Carried**

**3) Chairs Remarks**

**4) BC Ferries**

Review of profitable routes. CEO met with Ian Robertson of Tourism Industry Association of BC. Chamber staff will be meeting with island chambers on February 6<sup>th</sup> for further BC Ferries discussions.

**5) BC Transit Tax**

Update on successful advocacy regarding increases to BC transit taxes. In addition, BC Transit has committed to allocation gas tax increase to capital.

**6) Committee Terms of Reference**

**a) Community Involvement Committee**

**Motion to approve terms of reference as amended.**

**Moved by** Rose Arsenault  
**Seconded by** Kathleen Burton

**Carried**

**7) GVDA Governance Progress**

Review of governance model. Subcommittees have been developed with an 18-month plan for independence.

- a) GVDA Funding  
Funding received- \$18,000 for a study of foreign owned companies, this funding requires matching funds.

**8) Appointments**

- a) Victoria Esquimalt Harbour Society  
Tabled to February meeting. Interested parties are to contact governance.
- b) Victoria Airport Authority  
For the 2015 Board (two-year term). Expressions of interest to go to governance. Governance committee to set evaluation criteria prior to call out.

**9) Finance Committee**

- a) 2013 Year end Financials  
Motion to accept financials.

**Moved by** Gary Kinar  
**Seconded by** Tom Roemer  
**Carried**

- b) 2014 Budget

**10) CEO Report**

- a) Credit Card Services  
TD Merchant program no longer available. New national program to be announced shortly.
- b) Canada Post  
Cessation of home deliver, does not appear to affect commercial delivery.
- c) Staffing  
6-month contact for account representative required filling as soon as possible.

**11) New Business-** none to report

**12) Committee Reports**

- a) Executive committee
- b) GVDA
- c) Policy
- d) Prodigy
- e) Finance and Audit
- f) Governance
- g) Our Vibrant Community

**Motion to accept committee reports.**

**Motion by** Dan Dagg

**Seconded by** Rose Arsenault  
**Carried**

**13) Standing Reports**

- a) Events registration
- b) Executive Dashboard
- c) Board Attendance Report

**14) Additional information items**

- a) Community Social Planning Council
- b) BC Chamber board nomination package

**15) In Camera Session**

**Motion to Adjourn**

**Moved by**  
**Seconded by**

**Next Meeting: Tuesday February 25<sup>th</sup>, 7:30am-9am**

\_\_\_\_\_  
**Secretary**

\_\_\_\_\_  
**Chair**

\_\_\_\_\_  
**Date**