

**GREATER VICTORIA CHAMBER OF COMMERCE**  
**Board Meeting**  
**07:30 hours – 24 April 2012**

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**Present:** John Espley (Chair), Rose Arsenaault, Kathleen Burton, Kimberley Hughes, David Marshall, Darlene Hollstein, Frank Bourree, Al Hasham, Dan Dagg, Sang Ly, David Rand, John Wilson, Capt(N) Craig Barnes, Lori Munoz, Richard Van Leeuwen, Bruce Carter (CEO), Ellen Henry (staff), Sasha Angus (staff)

**Regrets:** Tom Roemer, Mike Black

**1) Motion to approve the meeting agenda as amended**

- **Remove items 5(a) and 5(b)**
- **Move item 6 to item 5(a)**
- **Add item “Shop Local” as item 5(b)**

**Moved by** David Rand  
**Seconded by** Dan Dagg  
**Carried**

**2) Motion to approve consent agenda, including minutes of March 2012 Board of Directors meeting.**

**Moved by** David Rand  
**Seconded by** David Marshall  
**Carried**

**3) Action Items from Previous Minutes**

- There were no action items from the previous board minutes.

**4) Committee Business**

**a) Policy and Government Affairs**

The committee Chair and staff outlined the attached policies for the board’s consideration, discussion and approval.

- Attracting Global Talent
- BC Ferries
- Provincial role in amalgamation
- Transparency in Government

**Motion to approve the policies as presented**

**Moved by** Kimberley Hughes  
**Seconded by** John Wilson  
**Carried**

**b) Strategic Communications**

The committee Chair reported that the committee had met to determine deliverables for the committee. The committee discussed strategies for member engagement.

**c) Governance**

The committee met to review amendments to the Chamber's bylaws to allow for electronic voting. The committee recommended changes to Bylaw 5.3 to accommodate electronic voting.

**Motion that the board recommend the following change at the Chamber's Annual General Meeting:**

***The Board recommends the current wording of by-law 5.3, which currently reads:***

**5.3 Election Process**

A list of candidates who have signed and returned the nomination letter as aforesaid, shall be mailed to each voting member or representative accompanied by a ballot. Upon this ballot each voting member or representative may vote for as many candidates as there are Directors to be elected. Completed ballots shall be enclosed in a sealed envelope and forwarded as directed, to be counted by such means as deemed appropriate by the Board. Ballots shall be available for inspection by Officers and defeated candidates only, on such terms as may be determined by the Board and all ballots shall be destroyed thirty days after the day of election.

***Be changed to read:***

**5.3 Election Process**

A list of candidates who have signed and returned the nomination letter as aforesaid, shall be mailed or distributed by electronic communication to each voting member or representative accompanied by a ballot. Upon this ballot each voting member or representative may vote for as many candidates as there are Directors to be elected. Completed ballots shall be forwarded as directed, to be counted by such means as deemed appropriate by the Board. Ballots shall be available for inspection by Officers and defeated candidates only, on such terms as may be determined by the Board and all ballots shall be destroyed thirty days after the day of election.

**Moved by** Kathleen Burton

**Seconded by** Kimberley Hughes

**Discussion**

Discussion centered on prospective changes that may be required to allow for electronic voting for the board of directors. The Governance committee was requested to review whether electronic voting for board meetings would require a further bylaw amendment or whether adoption of a board policy was the appropriate course of action.

**Carried**

**d) Prodigy Group**

The committee chair reported that the mentorship program is looking for additional mentors and potential mentees.

**5) Items of Note**

**a) Juno Awards Regional Bid Support**

Discussion centered on the regional bid that is being developed to host the Juno Awards and the request for a letter of support from the Chamber.

**Motion: That the Chamber supports Greater Victoria hosting the Juno awards with considerable financial support from the Province of BC.**

**Moved by** David Rand

**Seconded by** Rose Arsenaault

**Discussion**

A question was asked as to whether the Chamber was being asked for financial support. The board was advised that the request made was for a letter of support and that no financial commitment was being sought from the Chamber.

**Carried**

**b) Shop Local**

**NB:** Prior to the discussion on this item, the Chair recused himself from the meeting due to a potential conflict and left the room. The Past Chair chaired the meeting.

Discussion centered on the request presented to the Chamber to endorse and sponsor a shop local initiative, and its relation to the Chamber's guiding principles. After considerable discussion, concern centered on the need to maintain the Chamber's policy of inclusiveness.

**Motion: That the Chamber not alter the current policy in order to support the proposed initiative.**

**Moved by** Dan Dagg

**Seconded by** Rose Arsenaault

**Abstentions**

Board members Darlene Hollstein and Kathleen Burton abstained from voting on the motion and requested that it be recorded in the minutes.

**Carried**

**NB:** The Chair of the Board re-joined the meeting following the vote and resumed as Chair of the meeting.

**6) Staff Report**

Bruce Carter provided a staff update and advised the board on the progress of the membership software conversion.

**7) Presentation from Greater Victoria Development Agency (GVDA)**

The Economic Development Officer made a presentation of the GVDA's 2011 activities.

**Motion to Adjourn by David Rand**

**Next Meeting: May 22<sup>nd</sup> at 7:30 AM at the Chamber offices.**

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**Secretary**

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**Chair**

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**Date**